

CURRICULUM COMMITTEE

Monday, December 7, 2009 in Room D142
Commencing at 9 am

MINUTES

PRESENT: David Davidson (Chair)
Andrea Sussmann
Colin MacLeod
Heather Hamilton (Recorder)
Jana Kolac
Barbara Maloney
Nicki Pearson
Indra Manhas
Liz Milliken
Paul Richard
Roshan Cader

REGRETS: Brian Carr

GUESTS: Allison McCutcheon, Consultant, Health Science Degree Development
Joanne Massey, DRAF Instructor, Drafting

1. Approval of the December 7, 2009 Agenda:

The Agenda dated December 7, 2009 was approved as distributed.

2. Approval of the November 16, 2009 Minutes:

The Minutes dated November 16, 2009 were approved with the following amendments thereto:

- a) The second motion in Item 6(d) – Bachelor of Health Science Program Concept should read “... *that the degree title be **Bachelor of Science in Health Science ...***”.
- b) In the third paragraph of Item 5 – Associate of Science in Psychology, the correct spelling for the word, “*casal*,” is “*causal*”.

3. Approval of the Special November 23, 2009 Minutes:

The Special Meeting Minutes dated November 23, 2009 were approved as distributed.

4. Business Arising:

a) **November 16, 2009:**

- i) Item #5 – Associate of Science in Psychology: the action item was deferred.
- ii) Item #11 – Course Outlines: the action item was deferred.

b) **November 23, 2009:** no business arising.

5. Items for Information:

- a) **Meeting Schedule:** David distributed a document on-table containing meeting information (dates, times, and locations) for Chairs', Curriculum, Faculty Council, S2C2, and Senate but was advised it had since been updated; and said that Brian requested Faculty Council meetings stay in the week they have been scheduled.

Action Item: Heather to email all members the correct version.

- b) **Kwantlen Mission and Mandate:** David distributed the final draft of the Kwantlen Mission and Mandate on-table.
- c) **Program Concepts:** are approved by S2C2; and Senate will only see Full Program Proposals and not Program Concepts.

The order of the Agenda was varied to then consider Item #8 – Subcommittee on Course Curriculum (SCC) Report – Paul Richard.

8. Subcommittee on Course Curriculum (SCC) Report – Paul Richard:

- a) Paul raised the issue that Summary Forms attached to course outlines were discussed and whether teaching modes reflect what actually happens or should SCC look at a different teaching mode. Consensus was that the Division is fine with the current teaching modes model.

9. Bachelor of Science Qualifying Year – Brian Carr:

Tabled.

10. Course Outline:

- a) **PHYS – Jana Kolac:**
- i) ASTR 1105 – Basic Astronomy

Moved by Jana Kolac and seconded by Paul Richard that the new course outline ASTR 1105 – Basic Astronomy be approved as submitted and amended.

CARRIED

7. Bachelor of Science in Health Science Program Concept – David Davidson:

The Bachelor of Science in Health Science Program Concept was reviewed and the following revisions were suggested:

- a) **Global changes:**
- i) Change Bachelor of Science (Health Science) to **Bachelor of Science in Health Science.**
- ii) Change Health Science Faculty Advisor to **Faculty of Science Advisor.**
- b) **C – Executive Summary:**
- i) C.1 – add a line after the first sentence to emphasize the uniqueness of the degree.
- c) **D – Access:**
- i) D.1. – delete the words “High school graduate” and the first bullet; Allison to check with Melinda Henson relative to high schools’ awarding a B+ grade; and delete the paragraph commencing with “Students who lack the 67% ... “.

- d) **E – Student Profile:**
 - i) E.3. - delete the first and third paragraphs; and rewrite the second paragraph and insert it before the paragraph commencing with “Kwantlen’s small class sizes, ...”.
- e) **F – Program Description:**
 - i) F.1. – in the second paragraph, replace ENGL 1110 with ENGL 1100; in the fourth paragraph the correct name for MATH 2335 is “Statistics for Life Sciences”, Allison noted that this course had been moved to the third year and this reference should be deleted and moved to the third year paragraph; she will clarify CBSY/CISY with the School of Business, and the last sentence should read “The first and second year Health Science courses ...”; and in paragraph 7 the third sentence should read “the proposed Health Science elective options may include Anatomy/Physiology I and II, Biochemistry, Biophysics, ...”.
 - ii) F.4. – remove the word “bridging” in the second paragraph.
 - iii) F.5. – delete the second paragraph.
- f) **H. – Consultations:**
 - i) H.1. – delete the paragraph commencing with “The positioning of first year ...”; and delete the paragraph commencing with “The Physics representative made a presentation ...”.
 - ii) H.2. –in the 6th paragraph delete the words “As previously discussed in Section E.3,”.
- g) **J. – Costs:**
 - i) After (c) operating costs, ** B.H.Sc. should be written “BSc in HSc”.
- h) **Appendix C** – delete the word “bridging” in the box stating Required Core Bridging Courses.
- i) **Appendix D** – Allison to indicate which institutions offer a BSc or a BHSc.
- j) **Appendix E** – first year should read Health Science I and II; second year should read Health Science III and IV; and third year should read Health Science V; under *Health Science Electives add Biophysics (1 semester) after Biochemistry 3XXX; under Sample Curriculum – Health Business Career Paths, *e.g. Psychology replace PSYC 1110 and 1210 with PSYCH 1100 and 1200; under Sample Curriculum – Health Science Psychology, second year replace PSYC 1110 with PSYC 1100, and under third year replace PSYC 1210 with PSYC 1200.

Moved by Paul Richard and seconded by Colin MacLeod that the Bachelor of Science in Health Science Program Concept be approved as amended

CARRIED with 1 abstention

6. Bachelor of Technology – Joanne Massey:

The Bachelor of Technology Program Concept proposed course offerings were reviewed and the following revisions were suggested on the schematic that is “Under Development:

- a) Delete the box listing Prerequisites.
- b) The box in the middle of the document, top of the page, replace MATH 1112 with MATQ 1099, replace PHYS 1100 with PHYQ 1098, and replace ENGL 1100 with ENGQ 1099.
- c) In the box titled “Year 3”, delete MATH 1120 – Calculus, and delete PHYS 1120 – Physics.

The Program Concept will be sent to S2C2 within the next two months; and PHYS and MATH courses have been removed as any ENGL, MATH, or PHYS courses will probably be at the Q level.

11. Dates of Next Meetings:

	Date	Time	Room #	Agenda items due to Heather by
1.	Tuesday, January 5, 2010	9 am	G1205A	December 22, 2009
2.	Tuesday, February 2, 2010	9 am	G1140	January 19, 2010
3.	Tuesday, March 2, 2010	9 am	G1140	February 16, 2010
4.	Tuesday, April 6, 2010	9 am	G1140	March 23, 2010
5.	Tuesday, May 4, 2010	9 am	G1140	April 20, 2010
6.	Tuesday, June 1, 2010	9 am	B106 ¹	May 18, 2010

The meeting adjourned at 11:45 a.m.

¹ It is likely the location for this meeting will change.