

**CURRICULUM COMMITTEE**

Monday, September 14, 2009  
Room C213 at 9 am

**MINUTES**

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**PRESENT:** Brian Carr (Chair)  
Andrea Sussmann  
Colin MacLeod  
Heather Hamilton (Recorder)  
Jana Kolac  
Barbara Maloney  
Indra Manhas  
Nicki Pearson (replacing Aysha Haq as the ERS Rep)  
Liz Milliken  
Paul Richard  
Roshan Cader

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**1. Approval of the September 14, 2009 Agenda:**

The Agenda dated September 14, 2009 was approved with the following items being tabled:

- a) Item #4: Associate of Science in Psychology – Brian Carr
- b) Item #5: Process to approve “Science” and “Quantitative Studies” – Brian Carr
- c) Item #6: Bachelor of Science Qualifying Year – Brian Carr

**2. Approval of the June 15, 2009 Minutes:**

The Minutes dated June 14, 2009 were approved by consensus.

**3. Business Arising from June 15, 2009:**

No Busing Arising.

**4. Associate of Science in Psychology – Brian Carr:**

Tabled.

**5. Process to approve “Science” and “Quantitative Studies” – Brian Carr:**

Tabled.

**6. Bachelor of Science Qualifying Year – Brian Carr:**

Tabled

**7. Subcommittee on Course Curriculum (SCC Report – Paul Richard:**

Paul is the representative for the Division of Science, Mathematics & Applied Sciences, as well as for the School of Horticulture even though he is not privy to their information; he is stepping down as the SCC representative at Christmas and will advise HORT accordingly; he sits on the SSCC which is where programs are approved, and if anyone is thinking of altering programs, he is the go-to person;

a change to the approval structure is that changes in credits or delivery are now sent to SCC, not SSCC; and SSCC information will be only be circulated electronically.

**8. Course Outlines:**

- a) ENVI 3112 – Environment and Society – Paul Richard

*Moved by Paul Richard and seconded by Jana Kolac that the course outline for ENVI 3112 – Environment and Society be approved as revised.*

*CARRIED*

- b) MATH 3421 – Ordinary Differential Equations – Colin MacLeod

*Moved by Colin MacLeod and seconded by Roshan Cader that the course outline for MATH 3421 – Ordinary Differential Equations be approved as revised.*

*CARRIED*

**9. Items for Information:**

- a) *Faculty Council Bylaws:*

A focus group was formed consisting of Brian Carr, Patrick Duffy, Betty Cunnin, and Jan Verster to revise the Bylaws as requested by Senate; Chairs' and Curriculum committees will be discussed as to what will/will not require Faculty Council ratification; and Chairs' will likely be independent from Faculty Council.

The focus group had the following comments/questions: Item #8 – do these items need to be approved by Faculty Council or can Faculty Council defer to the Curriculum Committee to approve and move the course outlines forward; routine course outlines should not need Faculty Council approval; and that a new course, one that affects the Ed Plan, or if there are contentious issues should be reviewed by the Faculty Council.

Items #4 and #6 would be sent to Faculty Council because they involve an overall curriculum change; as will the degrees that are currently being developed.

- b) *Degree Development:*

- i) **Bachelor of Technology in Urban Ecosystems** (Carol Barnett) - the program concept was not approved at Senate.
- ii) **Bachelor of Science in Sustainable Agri-Food Systems** (Kent Mullinix) – this had been deferred until February but the program concept may be completed before then.
- iii) **Bachelor of Health Science** (Allison McCutcheon) – the external advisory panel will meet on September 22, 2009; the internal advisory panel will meet on September 29, 2009; and the program concept should be presented to Senate in December.

- c) *Langley space allocation:*

There will be a Faculty-as-a-Whole meeting on September 17, 2009 at the Richmond campus to discuss space allocations for lab sharing at the Langley campus.

- d) *University Partnerships (Paul Richard):*

Paul Richard and Sandra Schinnerl are meeting with two international universities to investigate

if there is interest in partnering; and European institutions are looking for North American partners as their graduates need international experience.

**10. Dates of Next Meetings:**

- a) Monday, November 16, 2009 commencing at 9 am in Room B209. Agenda items are due to Heather no later than October 26, 2009.
- b) Monday, December 7, 2009 commencing at 9 am in Room B109. Agenda items are due to Heather no later than November 23, 2009.

The meeting adjourned at 10:03 am.