

DRAFT MINUTES
Faculty Council Meeting
2009 10 21, Surrey G 1205B
Special Meeting

In attendance

Betty Cunnin	Carol Barnett	John Inglis	Brian Carr
Takashi Sato	Jim Matteoni	Jan Versteer	Don Mathewson
Patrick Duffy	Korry Thorlacius	Pam McDonald	Xin Liu
Jana Kolac	Astrid Opsetmoen	Pat Thomas	Shelley Murley

Alex Liu

1.0 Approval of agenda

Moved to accept as amended (draft #6 for draft #5)

Tak: Betty and Tak are getting information on establishing a new faculty. In time for the next meeting.

Astrid moved, Patrick seconded.

2.0 Approval of minutes 10 September 2009

Motion to approve: Betty

Comments:

Astrid: 2.0 Pat Thomas, not Thomes.

Betty's name: Cunnin not Cummin.

Pat, moved, Astrid seconded.

No discussion.

Approved as amended.

3.0 Approval of minutes 21 September 2009

Comments:

Astrid: 2.0 typo suggested on Jan's copy...

Did we discuss if students could be chair? No.

Other changes to be corrected when we approve the bylaws.

Motion to approve Korri, seconded by Patrick.

Approved as amended.

4.0 Business arising from minutes**4.1 Operation of Council under bylaws**

The Senate has passed a motion allowing Faculty Councils to operate, even though the Faculty Bylaws have not yet been approved. So we agreed to operate as a Faculty council.

4.2 Terms of office

Changes as to the terms of office:

Carol Barnett: 3 years	Jim Matteoni: 2 years	Don Matthewson: 2 years
Jana Kolac: 3 years	Patrick Duffy: 3 years	Jan Versteer: 3 years
Korri Thorlacius: 3 years	Pam McDonald: 2 years	Xin Liu: 2 years
Alex Liu: 2 years	Pat Thomas: 3 years	Astrid Opsetmoen: 2 years
Shelley Murley: 2 years	Tak Sato: 1 year left as senator	
Betty Cunnin: 2 years left as senator		Paul:

4.3 Election of Vice Chair of Council

Nominations for Vice Chair of Council: Don Matthewson, accepted

By Acclamation Don Matthewson!

4.4 Election of Vice Chair of Faculty

We do need a Vice Chair for Faculty, but we can't actually do this. It would be the Standing Committee on Nominations and Governance that should call for the Vice Chair of Faculty. So this stands as reminder. This will likely be done by online election.

4.5 Student member of Council

We do need to deal with this as well, so this stands as a reminder.

Other Faculty Councils have made a call for student nominations. Other Faculty Councils will eventually be putting forward names for Student Membership. Some other Faculty Councils may not be submitting students. So, perhaps we should read the intent as a "strong suggestion that Faculty Councils have student representation".

So, we wait to hear from the Standing Committee on Nominations and Governance for guidance.

Pam commented that we do have 12 faculty members on Faculty Councils, and 5 non-faculty members on the Council.

5.0 Approval of Draft #6

5.1 We signed off up to item 9.0, but there are some additions:

Question as to 6.4: Selection of members. Strike the work

Items 8.9 and 8.11: Faculty should actually read Faculty Council in each case.

Item 8.16: we need a space 8.15_above.

Item 8.1: We need to distinguish that the Chair and Vice Chair will be Faculty members and not lab staff / students. Wording to be clarified to be parallel to item 5.1.2. If the person was elected as a faculty representative, then they could be elected as Chair or Vice Chair. So we will refer to section 5.1.3 as those eligible for Chair or Vice Chair of Faculty Council. Faculty Council Chair and Vice Chair will be elected from the Faculty members listed according to the Table in 5.1.3.

Motion: Pam, Seconded by Pat Duffy.

Carried.

5.1 New items

Items 10:

Jan commented that Items 10 are intended to be overviews for all committees.

10.11 add “of that committee.” to the end of the sentence.

Tak questioned if the process of establishing these Faculty Council Committees was clear.

Astrid asked if the word “members” was clearly intended for Subcommittee Members or Faculty Council Member. The former was agreed.

Items 11:

PD and Scholarship/awards committees would stand as existing.

Items 12:

Nominations and Governance.

12.1.4: Capitalize Science and Horticulture; and then change to, “consisting of one member from each of Science and one from Horticulture.”

Adjunct faculty are already included in the description in item 3.1.1-3.1.6, as defined by the Senate. Change the “...faculty members of...” to “... faculty members from ...”.

12.2 “Vice Chair of the Standing Committee of Nominations and Governance is the Chair of ...”

12.3.3 add... “all matters related to the conduct...”

Items 13:

Question: Where does research fall? 13.3.7 mentions it. We are OK with this.

Items 14:

Brian commented that we should continue with the dual model for Curriculum Committee for the time being, with the Faculty Council tying things together.

14.4.8: insert “by”, “as assigned by Faculty Council”.

14.3.2: Missing the “s” around Associate Deans.

There are definitely two separate Subcommittees, one for Sciences, and one for Horticulture. Wording should make this clear.

14.1: The Standing Committee on Curriculum consists of two sub-committees: one for Science and one for Horticulture.

14.2: Make the committee → sub-committees.

14.3: Ditto: committee → sub-committees.

14.3.4: Change the second or → and.

14.3.8: Add some statement that the Standing Committee on Curricula can delegate these authorities to the respective Subcommittees.

14.4.8 → 14.4.9 to stay at the end of this section.

14.4.1, 14.4.3, and 14.4.4... to read “Exercise ANY delegated authority....” Start each with “Review, on a term basis....”

14.4.5: Submit major course revisions and new program proposals to Faculty Council for approval.

Items 15:

OK, discussion on whether to keep this or not. We agreed that the Chairs are an important link for us to the Senate.

Items 16:

We need to follow the same language on Subcommittee as we have done above.

Items 17:

This is a new committee.

17.2: The committee shall elect a Chair from the faculty members.

17.3: Make this a more generic statement that would allow any group to have their own special

Motion to approve Patrick, Korry seconded.

Approved.

Action: Jan to circulate to this group. This will be basically for typos. Then Sciences and Hort circulate to respective members.

CARRY THE REST OF THE AGENDA ITEMS TO THE NEXT MEETING.

6.0 Setup of standing committees

7.0 Future directions of the Faculty of Science and Horticulture

8.0 Tak to introduce the concept of another faculty (library + Academic Growth) as discussed at Senate.

Action: Tak to get information to the his Science Faculty on background to this concept.

9.0 Future meetings

We will get the usual week's notice for all meetings.

The plan is have the Faculty Council have 10 days to review Degree concepts. So, the 09 November meeting is still on the books.

Next meeting is Monday 23 November. Maybe have David Atkinson come to discuss what a Faculty Council is about...

Motion to Adjoutn Astrid, Seconded by Patrick.

Adjourned at 18h45.