

DRAFT MINUTES Faculty Council Meeting 2009 09 21, G2110

1.0 In attendance

| | | | |
|----------------|------------------|-----------------|--------|
| Tak Sato | Jan Verster | <u>Regrets:</u> | Paul R |
| Shelley Murley | Xin Liu | | Don M. |
| Carol Barnett | Astrid Opsetmoen | | |
| Brian Carr | Jana Kolac | | |
| Betty Cunnin | Alex Liu | | |
| Jim Matteoni | Korri Thorlacius | | |
| Pat Duffy | John Inglis | | |
| Pam McDonald | | | |

2.0 Approval of Agenda dates 21 September 2009

Agenda approved with addition of the title Standing Items for all agendas
Pat moved; Astrid seconded.

Approved unanimously

Brian announced that Barbara Maloney is almost ready to mount agendas and minutes on the Science website (www.kwantlen.ca/science). The goal is have documents circulated and posted with 7 days notice prior to the meeting. Confidential documents can still be handled this way with Banner ID login on the website. Brian cautioned Council that budgetary constraints hampered his ability to provide support services for Faculty meetings, and that he would continue for now to reply on Jim's excellent notes for Faculty Council meetings.

3.0 Election of a Chair

Brian suggested holding off electing a Vice Chair until the Faculty Bylaws are approved.

Brian will not be running for the Chair.

Lab staff cannot be chair.

The DRAFT Bylaws, if approved, permit the Chair of Faculty Council to vote.

John Inglis was nominated.

At request of John and others, the election of Chair was tabled until all members arrive.

(continued later in the meeting)

Jan Verter was nominated. John Inglis withdrew in favour of Jan.

By acclamation, Jan became Chair.

4.0 Approval of Minutes dated 10 September 2009

Deferred until the next meeting because they were not part of today's package.

5.0 Business Arising from September 10 Meeting

Most up to date list of members was attached.

6.0 Announcements

There was an invitation to attend the Institute for Sustainable Horticulture's grand opening on October 16, 2009..

7.0 Draft #3 ByLaws

Brian circulated a copy of the current draft resulting from a meeting of the sub-group (Betty, Jan, Brian and Patrick) tasked to revise the first DRAFT. The task group recommended that it meet again to complete the task commencing with Faculty Council committees, and that Faculty Council review for approval today of all sections prior to that.

At the next Faculty Council Meeting the rest would be ready for approval.

Once fully approved. It would go to the Faculty as a whole for approval, then off to the Senate Governance Committee.

John noted that the Chair of Faculty Council ends up as Chair and/or member of a bunch of Standing Committees – same for Senators. The task force was asked to reduce this involvement. It was also agreed to drop student representation on Faculty Council standing and ad hoc committees for now, and review this once science degrees were up and running.

Motion to approve up to and Including Chapter 10: Pat T

Seconded: Jana

Discussion: We need to go line by line. All agreed.

Motion defeated unanimously

Discussion proceeded section by section

Strike 1.0 statement because it boxes us in.

Keep the document simple. The goal of this statement was to separate the roles of Faculty Council. Recommend that this be deleted and bits be added elsewhere as appropriate.

“2. Faculty of Science and Horticulture and / or its Faculty Council shall:”

Make Faculty council singular.... are → is

It is a bit confusing between Faculty Council and Faculty.

Strike 2.5. it is not a ByLaw consideration. It is referenced elsewhere

Punctuation following subcategories

2.1. → 2.1 etc.

Use of the word “academic”

Brian cautioned using the term “manages” throughout, as that is what he does as Dean, so it becomes a confusing and contradictory term.

Make it ~~Academic~~ → Faculty matters.

3.11 “Powers and Duties of a Faculty”

“... will establish a faculty council...”

“Faculty membership”

6.4.1 Make all one sentence under 4.6.

5.11 “Conduct of Faculty Business”

Change the 66% to two-thirds (2/3)

Title of the document

Change the title of this document to Faculty of Science and Horticulture ByLaws.

5.5 Time for regular Faculty meetings

Change from seven days → 30 days.

5.6 Time for extraordinary meetings

Add a time frame of seven days.

5.11. Add the amount of time necessary for Faculty to change ByLaws

We suggest advance notice of 30 days for changes to the ByLaws.

6.2 “Membership of the Faculty Council of Sciences and Horticulture...”

Truncate the sentence to, “Members of the Faculty Council must endeavor to serve the interest of the entire...”

6.1.3 One or more...

Delete the reference to appendix, and just say “... as given below.”

Global change in dates / time

Reference to “May” as time of voting or meeting → “in the spring semester of each year”. The goal was to get the timetabling after the election.

This appears to 7.3, 7.4 and 8.1.

Faculty and Staff nominations and voting are unclear.

7.3 Remove the wording about secret ballot.

7.4 Laboratory staff in Sciences and Horticulture on each campus will nominate and elect a representative for that specific campus.”

Move this all to part of 8.1 in case someone requests a secret ballot.

Strike out the second sentence about secret elections.

Change the time in 8.8 to “at the earliest possible date”

Remaining term, not Term.

9.14 Voting for...

A motion is passed, abstainers are voting against.

Also, delete everything including and after "except".

9.15 has two separate important ByLaws.

If there is a tie, the two faculty senators vote. If there is still a tie then the motion is defeated.

The Chairs and vice-Chairs are voting members. Move this up to 9.11.

Item 10 is OK.

Motion to adopt the ByLaws and modified: Pat Duffy.

Seconded: Pat Thomas

Approved unanimously

ACTION: The small task force will input these changes into the Bylaws at its next meeting (Wednesday, September 30) and bring the full DRAFT Bylaws back to Faculty Council for the October 19 meeting.

8.0 Standing Committee on Nominations and Governance

Tabled until the next meeting.

9.0 High School Grades for Program Admission and Course Requisites

Judith requested our Faculty's position on high school grades for admissions and course registration purposes. Government has removed the requirement of provincial exams in all Grade 12 courses, except for English 12. Compulsory provincial exams used to apply to science and mathematics. Kwantlen's present stance on this is to accept the high school grade, but if a student opts to write the provincial exam, then this is rolled into their Grade 12 mark and becomes the default grade. While this might allow for an improved grade, the more likely result is the opposite. Therefore, a student who opts to write the provincial exam is penalized for doing so. Most other BC universities and colleges have chosen to accept the best grade resulting – that is, the higher of the grade (1) without the provincial final *versus* (2) merging the provincial grade into the high school grade.

Moved by John that we change our policy to accept the higher grade of the two assessments.

Seconded Pam.

Discussion.

Approved unanimously

ACTION: Brian will relay this decision to Judith and Jody Gordon.

10.0 Outlook for Faculty of Science and Horticulture

Tabled.

This may become a standing item of all agendas, along with Senator Updates.

11.0 Dates of next meetings:

Monday 19 October G1140 16h45-20h45

Monday 23 November G2110 16h45-20h45

A request was made to decide on December's date of meeting ASAP.

Motion for adjournment approved unanimously.